

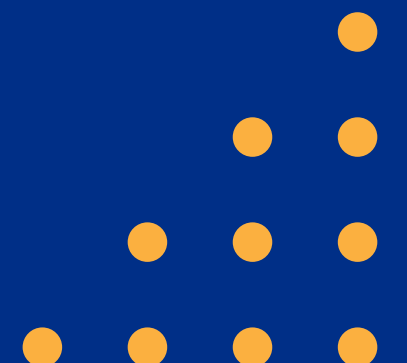
Office of Communications



ROOM: A-111



sdmesa.edu/officeofcommunications



Who We Are



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Information & Resources

- Guidelines
- Toolbox - Templates
- Flickr Photo Library
- Project Request
- Social Media Directory
- Web Support
- Campus Calendar Support

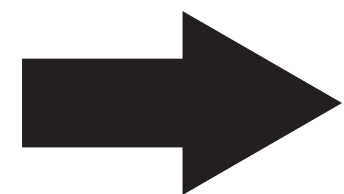


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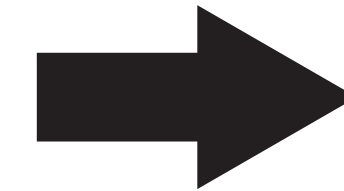
New Communications Style

**Automatic
Project
Request
Confirmation
Email.**



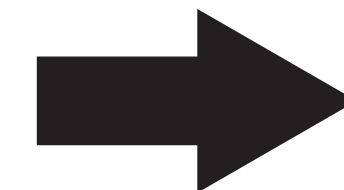
**Project Assigned
Introduction:**

Hi thank you for submitting a project request, I will be working on your request. If you have additional information to provide or have a change in due date please let me know.



**Need more information
email.**

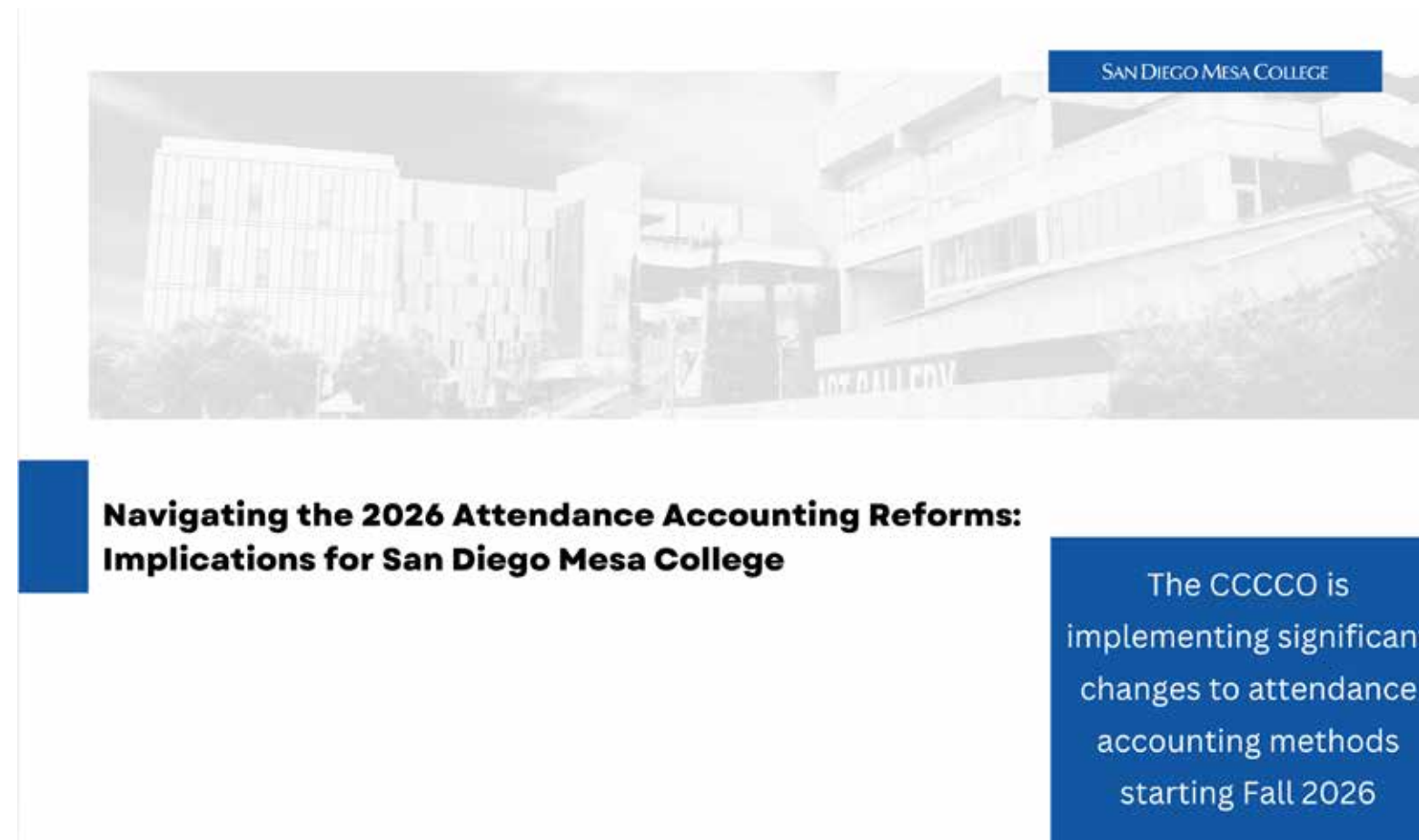
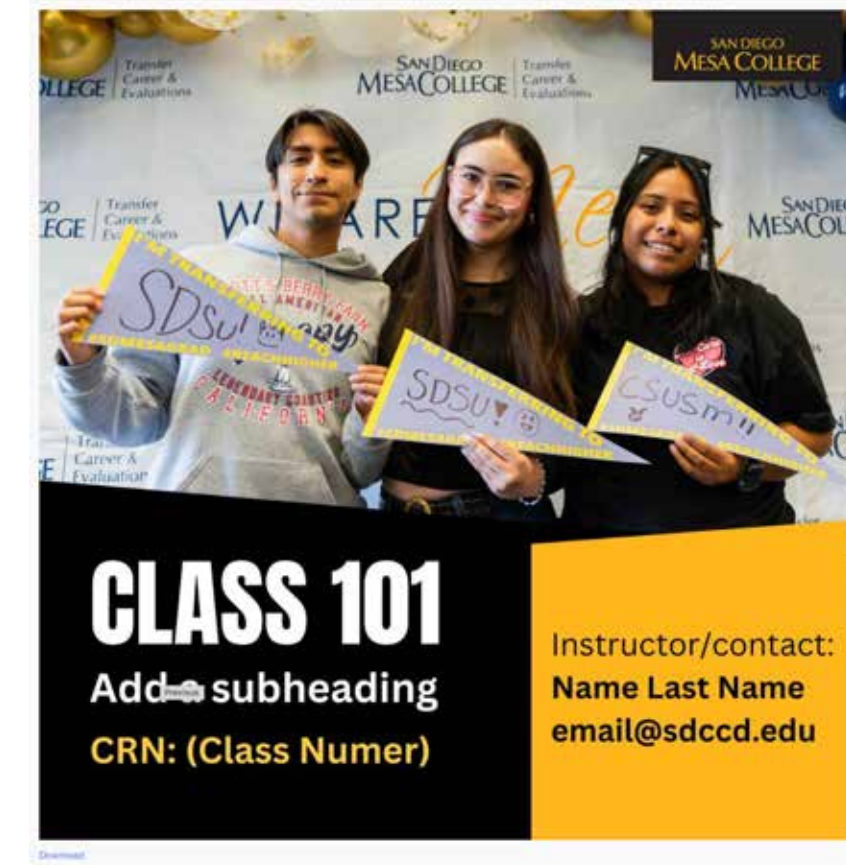
Or



**Here is a draft of your
request email.**

Project Request Online Status Coming Soon

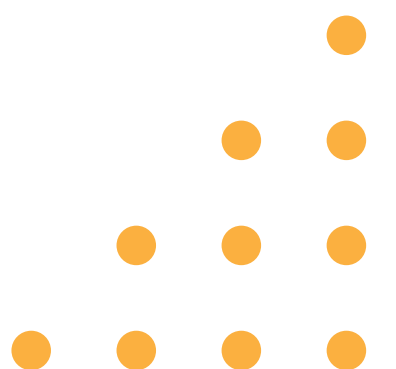
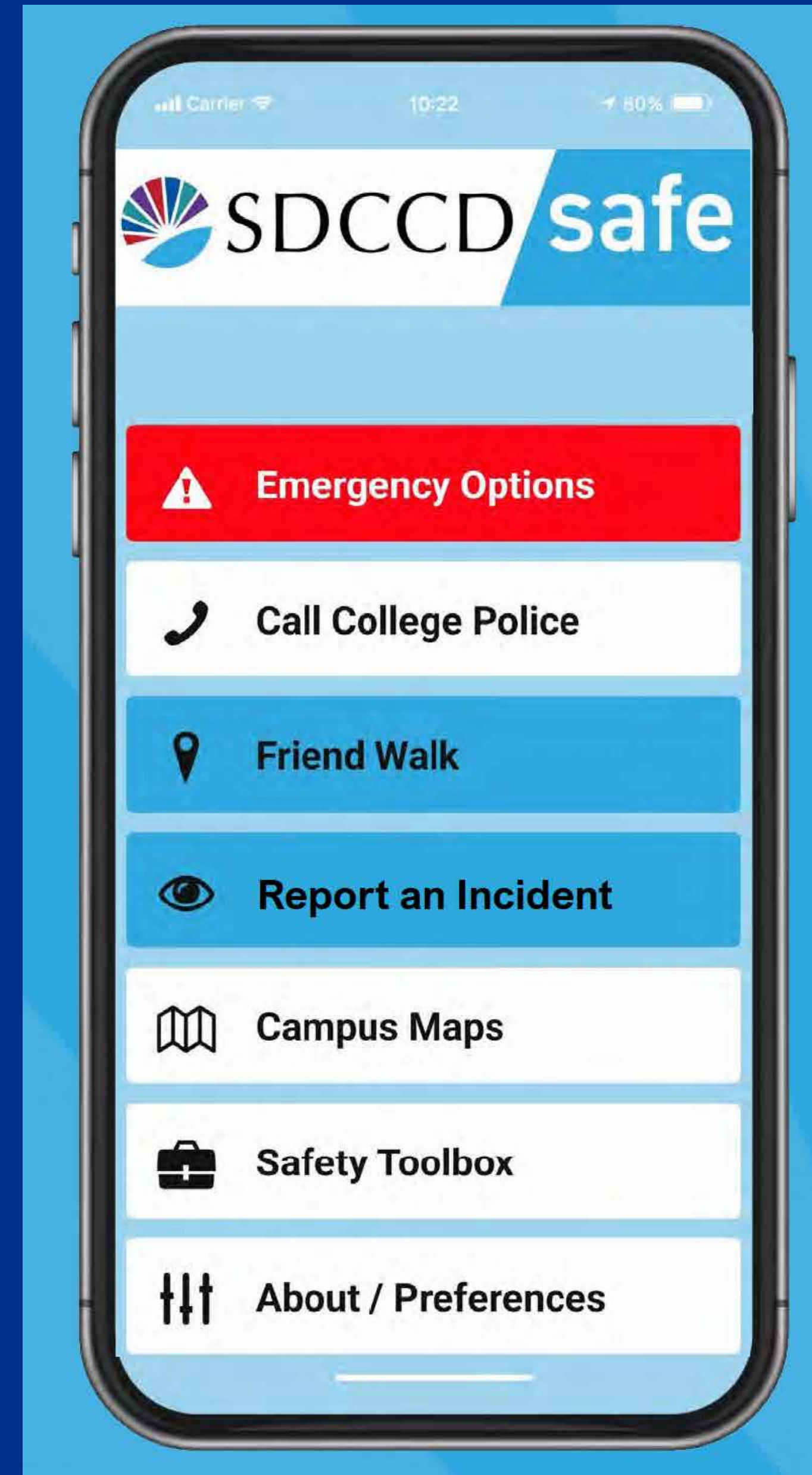
We Have New TEMPLATES



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Now Available!

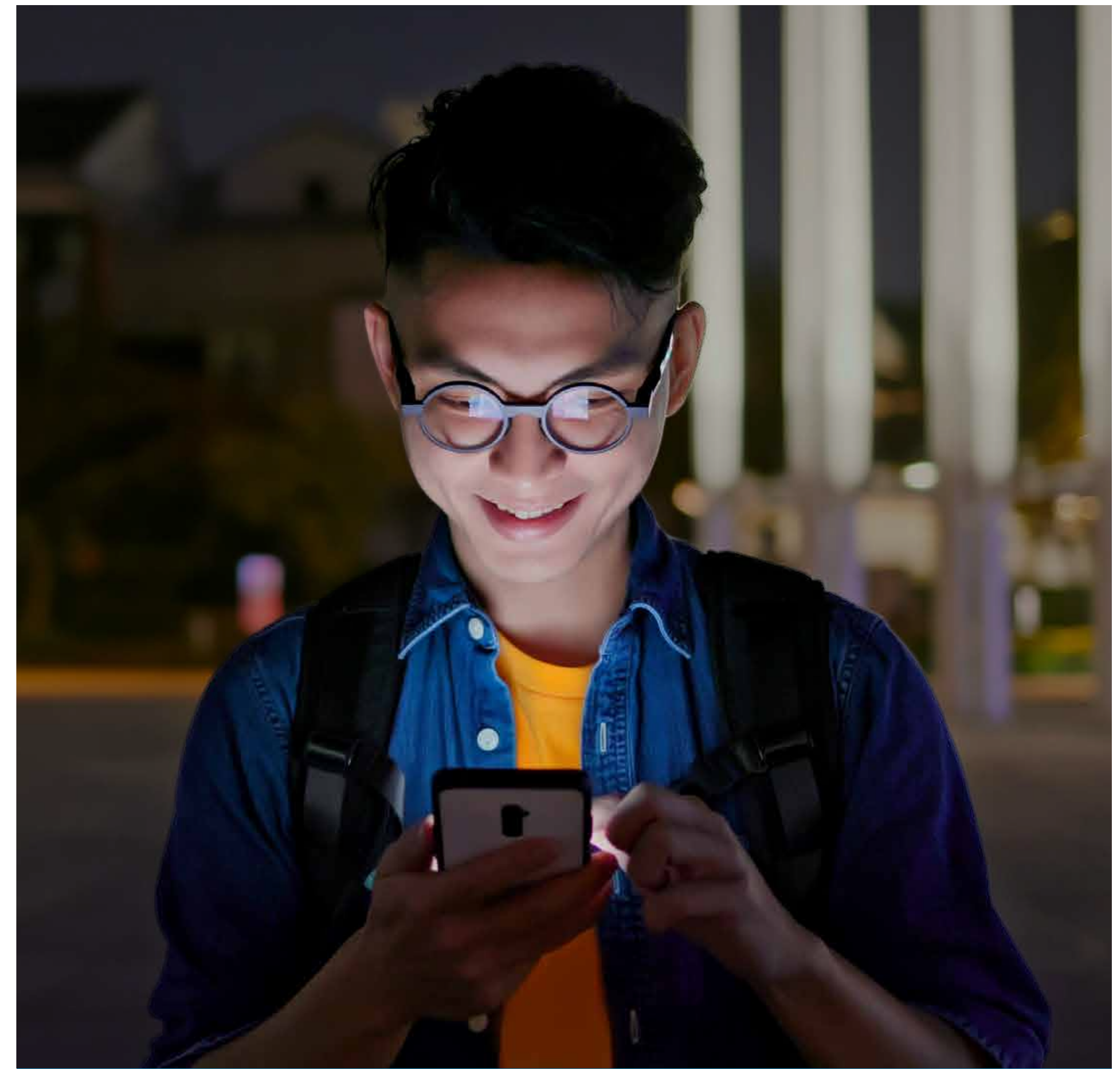
SDCCD Safe App



Let Your Network Know You're OK:

In the event of an emergency, users can mark themselves safe and share with their personal safety network.

Be proactive in adding the SDCCDsafe app to your smart device – don't wait until an emergent situation. For more information about the app and District safety services visit sdccd.edu/safety.




**Download the
SDCCDsafe APP
TODAY!**



Virtual Friend Walk:

Invite a trusted friend or family member to remotely monitor as you travel from point A to point B either on or off campus. If something goes wrong along the route, you or your safety monitor can alert emergency services.

A woman wearing a light blue hijab is looking down at her smartphone. The background is dark with some bokeh light effects. The text is overlaid on the right side of the image.

In a few quick steps, you can have your friends and family watch over you in a **virtual safety walk** for an added layer of security whether you're on or off campus.



Easy Emergency Communication:

In an emergency, users can connect directly to College Police and their current location will be shared immediately.

No matter the situation you find yourself in, **College Police** is just a few clicks away to provide the help and resources you need.



**Download the
SDCCDsafe APP
TODAY!**

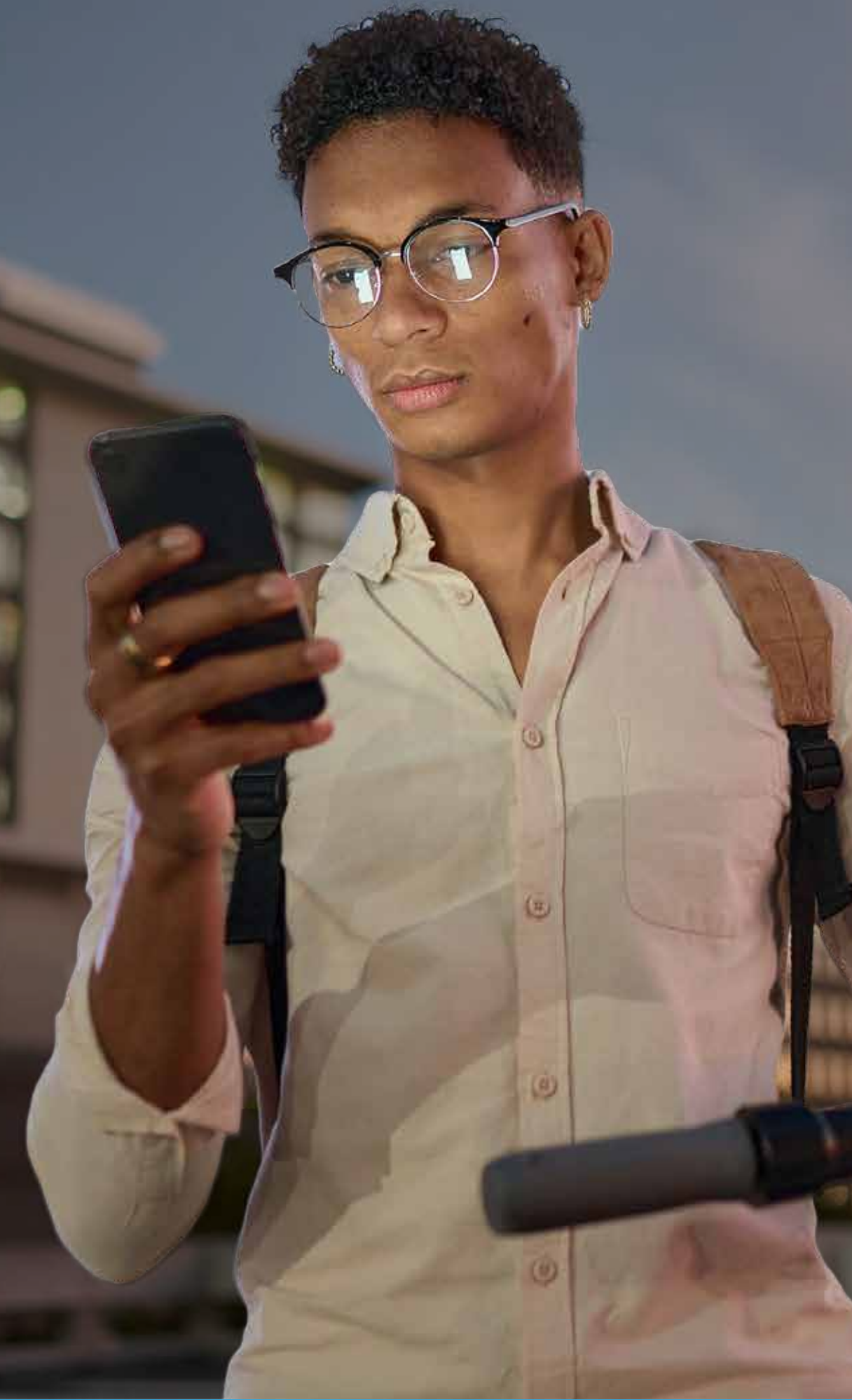


Send Anonymous Tips:

See something, say/text something. The app allows users to anonymously and discreetly report suspicious activity to College Police and include relevant photos or video.



Help keep
your campus
community safe
by submitting
confidential tips
or starting a
discreet live chat
with College
Police using the
SDCCDsafe app.



Download the
SDCCDsafe APP
TODAY!



Update your Personal Details on your mySDCCD Portal:

Personal Details

NameAnabell Pulido

Empl ID123456

Job TitleInformation Officer

Department21040-Communications Office

Pronoun

Empl Rcd0

Reports To000

LocationSan

✉Addresses

📞Contact Details

👤Marital Status

🏠Name

☎Emergency Contacts

👥Additional Information

♿Disability

Phone

+

Number	Extension	Type	Preferred
619/388-2976		SDCCD	>
619/123-4567		Mobile	✓>
619/123-4567		Emergency Alert	>
619/123-4567		Home	>

Cancel

Phone Number

Save

Cancel

Phone Number

Save

*Indicates required field

*Type

Emergency Alert

▼

Preferred

☐

Number

Extension

Questions?

Thank you!