

SAN DIEGO MESA COLLEGE

Classified Senate

Thursday, May 26, 2022 | 11:00 am – 12:30 pm | Zoom
Minutes

<u>ATTENDEES/PROXIES</u>	<u>Executive Officers</u>	<u>Senators</u>	<u>Ad Hoc Positions</u>
	Eva Parrill, President	Ellen Engels	Jacqueline Collins (absent)
	Sahar King, Vice President	Carla Grossini-Concha	Danielle Short
	Anda McComb, Senate Manager	Anabel Pulido	
	Alan Goodman, Treasurer	Aracely Bautista	<u>Attendees</u>
	Catherine Cannock, Member at Large	Andrea Lelham	Ruth San Filippo
	Charlie Lieu, Immediate Past President (excused)	Celine Ahearn	Gity Nematollahi
		Zulma Heraldez (excused)	Daniel Gutowski

Agenda Item 1: Call to Order/Welcome/Check in

Discussion: The meeting was called to order by Eva Parrill, Senate President, at 11:03 am. Parrill welcomed all attendees and provided an agenda overview.

Agenda Item 2: Approval of Minutes

Discussion: Approval of May 12, 2022 Minutes- M/S Ellen Engels and Andrea Lelham. Classified Senate approved with no objections.

Action: Anda McComb to upload minutes to the website after next meeting

Agenda Item 3: Continuing Business

Discussion: None

Presentation Link: None

Action: None

Agenda Item 4: New Business

1. Summer Meetings (Eva Parrill)
 - a. June 9- during ClassiCon- Should we cancel?
 - b. June 16
 - c. No meetings in July
 - d. Resume in August?
2. Request for Donation for ClassiCon Giveaways (\$150) M/S Andrea and Ellen
3. Summer Schedule: Closed Fridays and 4/10 (Discussion)
4. Succession Planning – Interim Vice President
5. SPAA Unionization (Daniel Gutowski)

Discussion: Daniel **Gutowski** presented on the topic of SPAA Unionization. **Gutowski** asked the Classified Senate to support the unionization of SPAA through a formal statement. Classified Senate at Mesa College is unable to support this effort due to language in the Classified Senate Constitution Article II, 2.1.B. Eva **Parrill** discussed the summer meeting schedule and asked the group if the meeting on June 9 should be canceled due to ClassiCon. The Senate discussed to cancel the June 9th meeting and keep a tentative meeting on June 16th. There are no meetings in July and the meetings will resume in August. In terms of updates regarding the mask mandate at work, the latest information shows that the mask requirement will be kept through summer. The ClassiCon Planning Team asked for a Senate donation of \$150 for prizes. Eva **Parrill** asked the Senate to vote on approving that donation. The motion was M/S by Andrea **Lelham** and Ellen **Engels** and approved by the Senate to donate \$150 towards ClassiCon activities. The Senate discussed the summer schedule, mandatory 4x10s. The dates for the 4x10s: starts June 6 and ends August 12. Comment: Some classified professionals have not discussed the 4x10s schedule with their supervisors. Danielle **Short** pointed to the contract language where supervisors must give 15-day written notice to direct reports. The 15-day notice does not include holidays, weekends, it does include working days. In the contract, there are two exemptions to this type of mandatory 4x10s schedule: (1) a bona fide exemption due to hardship (e.g., childcare, transportation, etc...) (2) being enrolled in a class that is running through the summer and if the new schedule interferes with taking the class. Employees can ask to keep the regular 5x8s and work remote on Friday. Comment: The solution to take vacation for the two hours each day of the 4x10 does not seem reasonable nor does it seem like the appropriate PeopleSoft reporting code. Comment: Being away from children (or other dependents such as in the cases when one is the caretaker of a parent) for more than 10 hours a day to include drive time is challenging. Comment: Employees can ask to work 8 hours in person and 2 remote each day. However, that has not been approved and employees have been asked to use leave balances instead. The concern is the misalignment of being offered a remote option that is systematically denied. Option: Communicate the challenges in writing as one blanket option of 4x10s does not work for all employees. Comment: what is the actual productivity in 10 hours a day? Is it the same across the board in all areas on campus? Comment: There are some employees who have childcare issues and not enough leave time on the books. Some were offered to use their lunch time to take care of any childcare issues. Employees often feel they have no voice. Comment: An open communication with supervisors is critical in addressing the logic behind things like mandatory 4x10s or using leave balances or being denied remote work hours. Comment: Ideally, options to the 4x10s grounded in mindfulness and flexibility would have been greatly appreciated. Eva **Parrill** announced that once she steps down from the Classified Senate President role, Sahar **King** has accepted to step into that role. That leaves the Senate in a need for a new Vice President who will serve through Spring 2023. Sahar **King** will cover the CS President role through Spring 2023 when Classified Senate will have a regular election. Anda **McComb** announced that if there is a Special Election in the Fall 2022 to find a Vice President or other executive roles, she would take that opportunity to add on to the search a Senate Manager to take on her current role.

Action: Classified Senate to work on a communication to leadership discussing the challenges of having an inflexible 4x10s schedule and offering possible solutions.

Presentation Link: [Classified Senate Bylaws](#) ; [Classified Senate Constitution](#)

Agenda Item 5: Executive Board & Senator Reports

1. President: Eva Parrill
2. Vice President: Sahar King
3. Senate Manager: Anda McComb

4. Treasurer: Alan Goodman
5. Member at Large: Catherine Cannock
6. Immediate Past President: Charlie Lieu
7. Senator Reports
8. AFT Liaison: Danielle Short, JD
9. Ad Hoc Reports

Discussion: Sahar **King** announced that the Classified Onboarding Program was approved, a team was selected to run it, and it should start in the fall. Anabel **Pulido** announced that the Graduation Ceremony is on Friday May 29th in case some would like to volunteer. Andrea **Lelham** announced that the fall class schedule will be posted online on June 13th and priority registration opens June 21st. No other reports.

Agenda Item 6: Committee & Department Reports

1. Program Review/PIEC
2. Mesa Pathways
3. Professional Learning

Discussion: None

Agenda Item 7: Announcements/Events

- 1) Classified Events Calendar

Discussion: None

Agenda Item 8: Roundtable

Discussion: None

Agenda Item 9: Next Meeting: *June 23, 2022, 11am-12:30pm, Zoom*

Discussion: No Discussion.

Adjournment

Discussion: The meeting was adjourned at 12:30 pm

Taken by Anda McComb

Submitted by Anda McComb, Senate Manager

Approved on: 06/23/2022