|  |
| --- |
| Academic Senate |

San Diego Mesa College (SDMC) Academic Senate (AS)

Committee of Chairs

September 10, 2025

Room MC 211 A/B

MEETING MINUTES

DRAFT

**Present**:

Chair of Chairs Ian Duckles, Valerie Abe, Blythe Barton, Juan Bernal, Anar Brahmbhatt, Donna Budzynski, Todd Curran, Nellie Dougherty, Christie DuPraw, Justin Estep, Tasha Frankie, Veronica Gerace, Paula Gustin, Michael Harrison, Erika Higginbotham, Amanda Johnston, Jason Kalchik, Candace Katungi, Gloria Kim, Ken Kuniyuki, César López, Tara Maciel, Guillermo Marrujo, Annette Miner, Ryan Mongelluzzo, Bruce Naschak, Edeama Onwuchekwa Jonah, Hannah Padilla Barajas, Kari Parker, Nathan Resch, Wendy Smith, Jennifer Snyder, Irena Stojimirovic, Robert Wong, George Ye and Guests SDMC AS President Mary Gwin and SDMC AS Academic Affairs Committee Chair Dave “Das” Odasso and Transfer Center Coordinator Anne Hedekin

**Excused Absence**:

Todd White,

1. **CALL TO ORDER AND WELCOME by Chair of Chairs Ian Duckles** @ 2:35PM.

# APPROVAL OF DRAFT AGENDA:

Move to Approve:

**M/S** Marrujo**/**Bernal **UNANIMOUS**

1. **GUEST(s)**:
   1. **Transfer Center Coordinator Anne Hedekin**:
2. SDMC Transfer Center: [LINK](https://www.sdmesa.edu/student-support/transfer/index.shtml)
3. Transfer Events/Workshops: [LINK](https://www.sdmesa.edu/student-support/transfer/transfer-events.shtml)
4. Start Planning for Transfer Today: [LINK](https://www.sdmesa.edu/student-support/transfer/transfer-planning.shtml)
5. **APPROVAL OF DRAFT MINUTES**:  **May 14, 2025**

Move to Approve:

**M/S** Onwuchekwa Jonah**/**Mongelluzzo **29 Approve**

**4 Abstain**

Barton

DuPraw

Estep

Gerace

1. **OLD BUSINESS**: None

# NEW BUSINESS:

* 1. **SDMC Department Chairs Handbook:** Gerace

1. Please contact Veronica Gerace if you would like to work on the development on a Department Chairs Handbook.
2. Paula Gustin reported the SDMC LOFT should have information available from the annual Chairs Academies.
   1. **Chair of Chairs Report**: Duckles

As reported by Ian Duckles:

“New Attendance Accounting Procedures

We all need to evaluate our courses and the scheduled contact hours due to legislative changes on how the colleges are compensated for courses by the state.

Will be a particular issue with lab/lecture combos and performance/workshop courses (i.e. pottery, drawing, etc.) but may impact all courses.

Workshop on 11-14-25 from 9am-12pm. All Chairs are strongly encouraged to attend. I've done it, it is hands on and very productive.

We should complete this evaluation by the end of the academic year, and any changes (e.g. to Course Outlines) should be in place by the end of the 26-27 academic year.

Shelly Hess will also likely be reaching out in the upcoming weeks and months.

Maxient Student Complaint Process

It is easier for students to file formal complaints (link is on Mesa homepage), so you may be getting more information routed from your dean with less opportunity for informal resolutions.

Adjunct Compensation for Sexual Harassment Training

Adjuncts are supposed to be compensated for sexual harassment training at their non-classroom rate.

It should be automatic, but the exact process is unclear.  Isabel is seeking clarity.

Fraudulent Enrollments

District is going to use a new system called N2N.

It should be in effect by the 2nd 8-week term and going forward.

They claim that this will ensure that 90% of students are real.

VPI on Vacation

Isabel will be on vacation for three weeks starting at the end of the month. Her stand-ins will rotate:

Week of 9/22 Jenn Carmichael

Week of 9/28 Lorie Howell

Week of 10/6 Monica Romero

CLO's

Please check syllabi to ensure that all CLO's on syllabi match the CLO's in Nuventive word for word and that the CLO's are in the right order. (Or use whatever process your department/school have developed)

The Final ACCJC report will be submitted on 9/22, and the Campus visit will occur October 27.

Guest Speaker Insurance Policy

Everyone thinks it is a problem.

Please send me or Mary Gwin any examples you have of how this policy is negatively impacting students.

AD Astra Access

Email me if you don't have access and want it.

Campus Safety Plan

Anyone heard anything about this recently? I will follow up with Admin.”

# DEPARTMENT REPORTS:

# A. Communication Studies: Chair Veronica Gerace

# As reported by Veronica Gerace:

“Communication Studies students will be hosting discussion sessions as part of our Let’s Talk Initiative. This initiative invites and encourages the Mesa community to come together to engage in community building and meaningful dialogue about topics that are important to us. Please mark your calendars for October 15th (9:35am - 11:00am) and November 13th. More details to come.

Also, please mark your calendars for Thursday, October 30th. David Litt, President Obama’s former speech writer, will be visiting Mesa to discuss connecting with one another even when we have differences. All attendees will receive a free copy of his new book, It’s Only Drowning. Registration by October 15th is required.

***B.******Counseling****:*

*1. Kari Parker provided a report.*

1. **PLANNING/COMMITTEE REPORTS**:
   1. **Academic Affairs**: Odasso (No Report)
   2. **Academic Senate**: Gwin
2. Mary Gwin provided a report.
   1. **American Federation of Teachers (AFT)**: Duckles
3. Ian Duckles provided a report.
   1. **Curriculum Review Committee (CRC)**: Resch
4. Nathan Resch provided a report.
   1. **Student Services**: Dougherty/Higginbotham/Marrujo/Parker
5. Nellie Dougherty provided a report for EOPS.
6. Kari Parker provided a report for Counseling.
   1. **Enrollment Management and Instructional Strategic Planning Committee**: Harrison
7. Michael Harrison provided a report.
   1. **Planning & Institutional Effectiveness (PIE) Committee**: Gwin/Duckles
8. Mary Gwin and Ian Duckles provided a report.
   1. **President’s Cabinet:**  Gwin/Duckles
9. Mary Gwin and Ian Duckles provided a report.
   1. **Program Review Committee (PRC**): Faculty Co-Chair (TBA)
10. Nominations for the Faculty Co-Chair position are due in two (2) weeks.
    1. **Strong Work Force Committee**: Johnston/Wong (No Report)

# ANNOUNCEMENTS/ROUND TABLE/FOR THE GOOD OF THE ORDER: None

1. **NEXT CoC MEETING**: September 24, 2 0 25
2. **ADJOURNMENT** @ 3:54PM.

Submitted by Sue Saetia: