

SAN DIEGO MESA COLLEGE

CURRICULUM REVIEW COMMITTEE

Minutes

Thursday, November 3, 2005

Present: Y. Bergland(Proxy for E. Armstrong), P. Christopher, C. DuPraw, S. Flor, K. Foster(Proxy for O. Lee), P. Gustin, D. Gergens, L. Kaiser, S. Newell, J. Parker, S. Ramirez, A. Saballett, K. Wong,
Absent: E. Armstrong, J. Crocitti, A. Hoffman, L. Horsman, O. Lee, R. Olson, W. Tappen,

Minutes/Agenda

- * MSC Y. Bergland/C. Du Praw to approve the revised agenda of November 3, 2005.
- * MSC S. Newell/A. Saballet to approve the minutes of October 20, 2005.

Announcements

- * P. Gustin informed the committee that meetings will be in the LRC 229 for the rest of the semester as A102 is not available.

Prelaunch Proposal Reports

- * Y. Bergland reported on the October 27 prelaunch proposal review of **CISC 161; TOUR 110, 115, 120, 125, 130, 135, 140 & 141; MUSI 132A; MUSI 212; ENGL 249, 253 & 254** proposals. Originators appreciated this early on assistance.
- * P. Gustin informed the committee the proposal status reports/updates will be submitted by S. Newell. The goal of these reports is to assist originators in moving their proposals through the CurricUNET process in a timely manner.

First Read Curriculum

- * MSC K. Foster/Y. Bergland to submit **PHYE 123 & 154** Distance Learning Mesa only proposals to CIC upon adjustments and review by P. Gustin with the following comments:
 - CR information needs to be inputted
 - Need for graduation requirement
 - Methods of Instruction needs to be added
 - Student Learning Outcomes need to equal on-campus course
 - Information presented by originator at Dean's Meeting needs to be included in proposals
- * MSC Y. Bergland/S. Newell to submit **PHYE 241** Distance Learning Revisions Mesa only proposal to CIC or to be deleted by originator as PHYE 241 currently has Distance Learning approval at Mesa.
- * MSC K. Foster/K. Wong to submit **PHYS 195C** aligned revision proposal to Tech Review with K. Wong as the liaison. This course is part of the PHYS 195A, 195B & 195C series of revisions and will be brought back to the committee with new numbers.

Technical Review Committee

The following proposals are in Tech Review. The specified liaison and date submitted to Tech Review are included.

- * **PHYS 195A** – Revision/Units – Aligned – K. Wong – (9/15/05)
- * **AMSL 104** – Integration – Aligned – A. Hoffman – (9/15/05)

Second Read Curriculum

* None

City

* MSC K. Foster/Y. Bergland to support the **CHEM 152** aligned revision.

* **PHYE 133** a City only new course was reviewed without comment.

Miramar

* None

Information/Discussion

- * P. Gustin reported that the updating of textbooks via CurricUNET is being taken to the college academic senates for discussion.
- * Committee discussion of the SDCCD Online's goal of developing an online degree resulted in several concerns:
 - Need for all three colleges to participate
 - Are college Academic Senates aware and/or approve of this goal
 - Degree will be issued by whom
 - SDCCD Online is not an .edu website
 - Degree should be devised by faculty
 - Testing verification as some Distance Learning courses are currently being rethought due to problems of testing.
 - Student performance/assessments/outcomes must be the same as on-campus
- * The CurricUNET Steering Committee continues to review the written approval process vs. the CurricUNET process and is identifying other policies that need to be reviewed by CIC.
- * P. Gustin distributed and discussed the Course Revision vs. New Course handout. At the CurricUNET Steering Committee it was agreed by the District and the other two colleges that this chart will be utilized to determine proposal types. It was suggested that "and/or equivalencies" be added on the chart to limitations for both new course proposal types. It was requested that this chart be available in CurricUNET to assist originators in choosing the correct proposal type for their adjusted curriculum.
- * The CIC action summary handout for 10/27/05 was distributed and it was noted that no actions were taken that pertained to Mesa.
- * MSC K. Foster/C. DuPraw to adjourn the meeting at 3:15 p.m.

Minutes approved by

Elizabeth Armstrong and Paula Gustin, Co-Chairs

NEXT MEETING November 17, 2005 Room LRC 229, 2:00 pm.