

**SAN DIEGO MESA COLLEGE**  
**CURRICULUM REVIEW SUBCOMMITTEE**

**APPROVED**

Minutes

Thursday, February 16, 2017

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**Present:** P. Gustin (Proxy for A. Hoffman and W. Smith), L. Shimazaki, T. Recalde, M. Cox, J. Estep, C. Kalck, C. Kinney, E. Helscher, L. Horsman, J. Parker, N.S. Robinson, A. Saballett, E. Ball, T. Nguyen, A. Svedberg (Proxy for D. Rogers)

**Absent:** T. McGrath (Excused), A. Hoffman (Excused), D. Rogers (Excused), W. Smith (Excused), C. Carrasquillo

**Guests:** C. Renda (HIMS Report), M. Pacheco (Observer), A. Hedekin (Observer), V. Gerace (Observer)

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**Welcome/Announcements**

- \* P. Gustin welcomed members and guests.

**Minutes/Agenda**

- \* MSC E. Helscher/C. Kinney to approve the February 16, 2017 agenda.
- \* MSC E. Helscher/C. Kinney to approve the February 2, 2017 minutes.

**CRC Committee Members Training (Programs)**

- \* P. Gustin explained the long term goal of CRC member program training is to assist departments in reviewing the catalog to ensure their programs are up-to-date.
- \* The speed of review and the implementation of both new and revised programs is currently a challenge and is being reviewed at both the local and state levels.
- \* P. Gustin informed the committee Mesa has five types of degree programs: Degrees for Transfer (ADTs), Associate of Arts (AA), Associate of Science (AS), Liberal Arts and Sciences, and Career Technical (CTE).
- \* The Certificate of Achievement and Certificate of Performance awards will be discussed at the March 2, 2017 meeting when Financial Aid personnel will be in attendance.
- \* The usage of recommended electives was discussed with several points being made.
  - Listing recommended electives in the catalog is helpful to students.
  - Having recommended electives from other departments can be a challenge when the other department makes a change to a recommended elective course as District policy is to have the degree revised to remove and/or change the recommended elective in the college catalog.
  - Listing a stand-alone course in the recommended electives does not negate that it is a stand-alone course.
  - Providing specific general education (GE) courses can be helpful to students.
  - ADTs do not have recommended electives.
- \* Mesa's current Liberal Arts and Science degrees were created in 2008 to replace the District's noncompliant Transfer Studies AA/AS degrees.
  - When the Liberal Art and Science degrees were created they were not faculty driven.
  - Currently Mesa has 36 Liberal Art and Science degrees. Statistics on the number of degrees awarded will be researched.
  - It is recommended the current degrees be reviewed and updated with the possibility of deactivating some of them and creating fewer of them with broader applications.
- \* Program training will continue during the spring semester meetings.

## Information

- \* **Baccalaureate Degree Pilot (BDP) Program Articulation Meeting Report – T. Ricalde/C. Renda**
  - C. Renda reported on the pilot baccalaureate degree and informed the committee there are fifteen pilot baccalaureate degrees being done in California.
  - In fall 2016 graduate students from Mesa's 2-year HEIT program enrolled in the new courses needed to complete the HIMS baccalaureate degree.
  - The spring 2017, fall 2017 and spring 2018 semesters will continue to have new courses offered with the anticipation students will be awarded the degree in May 2018.
  - The pilot program is being closely monitored with courses and the program being updated and adjusted to accommodate changes that arise as the program progresses.
  - The degree's prerequisites were discussed and will be included in the Mesa catalog.
  - T. Nguyen indicated establishing articulation for the HIMS courses in the pilot program would be helpful for evaluators.
  - Currently the upper division General Education (GE) courses are available only to students who are enrolled in HIMS as their major.
- \* **Career Technical Tutoring 044 Courses & Special Designator for Career Technical Tutoring (CTET) Update –Tabled (No CIC Meeting)**
- \* **Miramar's Proposal to Modify District GE Health Requirements – Handout**
  - The Miramar proposal to modify the District's GE health requirements handout was emailed to CRC members.
  - The proposal would combine District Requirement 4 (Health Education) and 5 (Physical Education) into one District Requirement of Lifelong Wellness Education.
  - Mesa's Academic Senate did not approve the proposal.

## Committee Level Curriculum

- \* There were no consent agenda items.
- \* MSC C. Kinney/J. Parker to submit **CBTE Desktop Publishing Certificate of Performance, CBTE General Office Clerk Certificate of Performance, CBTE Keyboarder/Word Processor Certificate of Performance** Mesa only deactivations to CIC.
- \* **ENGL 247A** aligned revision remains on hold.
- \* **MULT 133** Mesa only deactivation remains on hold.

## Status of ADT Degrees

- \* The new Biology AS-T was approved on 2/6/2017 by the Board
- \* The Kinesiology AA-T revision has been waiting for final state review since 4/22/2016.
- \* The Journalism AA-T revision is waiting for Mesa to resubmit after 8/24/2016 state requested changes have been resolved.
- \* The Theater Arts AA-T revision was state approved on 11/22/2016.
- \* The new Nutrition & Dietetics AS-T degree is waiting for Mesa faculty to resolve the state 8/11/2016 requested changes.
- \* The new Chemistry AS-T and new Music AA-T degrees have been returned to Mesa for changes and are awaiting more information from state officials before they can be resubmitted.

## **Program Proposals – State Status for 2017-18 Catalog**

- \* The following proposals are currently being updated as listed.

<u>Proposal ID #</u>	<u>Program Proposal Type-Title</u>	<u>Current State Status</u>
2755	CA- Choreography	Region X Approved Needs Packet 12/16
3085	CA- Commercial Dance	Region X Approved Needs Packet 12/16
2506	AA- Dance	Needs Packet 12/16
2993	AST- Business Administration	Need Faculty Packet 5/14/15
2358	CA- General Office Clerk	Need Faculty Packet 7/29/14
2851	CA- Office Management	Need Faculty Packet 7/29/14
2381	AS- Office Management	Need Faculty Packet 7/29/14

### **City**

- \* There were no proposals to be reviewed.

### **Miramar**

- \* There were no proposals to be reviewed.

### **Committees/Discussion/Handouts**

- \* CIC – No report.
- \* The CIC 2/9/2017 summary was emailed to members.
- \* MSC A. Saballet/N.S. Robinson to adjourn at 4:00 pm.

Minutes approved by

Tim McGrath and Paula Gustin, Co-Chairs  
Next Meeting: March 2, 2017 at 2:15 pm MS 202